



rEvent - Event Registration System

Organizing an event has myriad aspects to be looked into and can be a daunting process whether you are an Organizer of an event, or an Event Management firm. One of the important aspects of an event is the Registration Process which is key to increasing the footfall, generating revenue for exhibitors and organizers.

Rays presents “rEvent” that is completely customizable including defining the look and feel, defining the event location, start & end date, creating multiple registration types and their fees, providing services to various registration types such as Trainings, Certificates, Kits, Lunch including preferences like Veg, Non-Veg etc, Adding Associates, Hotel Accommodation, Early Registration and Group Registration discounts.

rEvent Online registration form enables organizers to advertise for the event and enable pre-registration for events ultimately increasing the footfall for an event. The online registration form is completely customizable and integrates with various payment gateways to collect participant fees.

rEvent Onsite registration form provides the features for registering participants at the event site, badge printing, tracking services, and reporting capabilities.

rEvent Tracking form enables organizers in capturing the footfall on an event on any particular day and the services utilized by the participant such as kit tracking, lunch and dinner tracking, conference tracking and much more. The system can also track all Associates related to a participant and the services utilized by the Associates.

Configuration

- Organize an Event Place, Time, Start & End Date
- Custom Registration Types
- Custom Services such as Kit Allocation, Food, etc. with Preferences
- Services based on Registration Types
- Badge Design by Event
- Customized Fees and Discounts

Registration

- Online, Onsite Registration
- Capture Individual Preferences
- Special Requests and Services
- Discounts and Payment Processing
- Badge Printing and Assignment

User Management

- User creation and Access
- System Admin Access
- Event Specific User Access

Additional Features

- User creation and Access
- System Admin Access
- Event Specific User Access

Licensing Availability

- Online Registration Form
- Onsite Registration Form with Tracking
- Event Website Development

Participant Tracking

- Online, Onsite Registration
- Capture Individual Preferences
- Special Requests and Services
- Discounts and Payment Processing
- Badge Printing and Assignment

Reports

- Registration and Tracking
- Event Dashboard

**Key
Features**